



REPORT TO BOARD OF TRUSTEES June 18, 2019

Deb Crawford, Director of Education

SUBJECT: Special Education Report 2019

PREPARED BY: Lisa Demers, Superintendent of Education

BACKGROUND:

A memorandum was issued to all Directors of Education from the Ministry of Education on April 5, 2011 titled, Instructions Regarding School Boards' / School Authorities' Reports on the Provision of Special Education Programs and Services, 2011. This memorandum advised that Boards would not be required to submit a special education plan to the Ministry. However, Boards are required to ensure that a report is available to our community regarding the special education programs and services available to meet the needs of the students in our board. School boards are required to review the report and update it by making any necessary additions and/or amendments to relevant sections. In preparing or updating this report, school boards and school authorities must continue to consult with their respective Special Education Advisory Committees (SEAC) as per *Regulation 464/97*.

Each school board must ensure that this information is made available to all members of the board community by the start of each school year. School boards are strongly encouraged to post the special education reports in a user-friendly format on their public websites.

A comprehensive report on special education programs and services should include the components that are defined in *Standards for School Boards' Special Education Plans (2000)* as well as the protocols established in PPM 149.

This year, boards are required to submit a copy of a completed checklist signed by the Director of Education, including board website link, to the regional office by July 31, 2019.

HIGHLIGHTS:

The St. Clair Catholic District School Board's Special Education Report 2019 is prefaced with the Board Special Education Report Status of 2018.

The Ministry checklist outlining the components that must be included in the Special Education Report was utilized to ensure compliance by the St. Clair Catholic District School Board. The 2019 Special Education Report for the St. Clair Catholic District School Board contains the following sections, which address all components identified by the Ministry of Education in addition to Board specific materials. Materials updated from the 2018 report are shown in bold and italics.

REPORT:
Special Education Report 2019

- Section 1: Consultation Process
- Section 2: The Board's General Model for Special Education
- Section 3: *Roles and Responsibilities***
- Section 4: **Early Identification Procedures and Intervention Strategies****
- Section 5: *Identification Placement Review Committee Process***
- Section 6: *Educational and Other Assessments***
- Section 7: *Specialized Health Support Services in School Settings***
- Section 8: Categories of Exceptionalities and Definitions
- Section 9: Special Education Placements Provided By the Board*
- Section 10: Individual Education Plans
- Section 11: *Provincial and Demonstration Schools***
- Section 12: Special Education Staff
- Section 13: **Staff Development****
- Section 14: Equipment
- Section 15: Accessibility of School Buildings
- Section 16: Transportation
- Section 17: *The Board's Special Education Advisory Committee***
- Section 18: **Transition Planning and Coordination of Services with Other Ministries or Agencies****
- Section 19: **Submission and Availability of School Board Plans****

Appendices

- Appendix: 1.0: Parent Guide to Special Education
- Appendix: 2.0: Personal Care Protocol
- Appendix: 3.0: Sample IEP Exemplar - Communication: Learning Disability
- Appendix: 4.0: Sample IEP Exemplar - Communication: Autism
- Appendix: 5.0: IEP Principal Checklist
- Appendix: 6.0: *Special Education Staff***
- Appendix: 7.0: *Special Education and Student Services Department***
- Appendix: 8.0: Annual Accessibility Plan
- Appendix: 9.0: Preschool Transition Protocol
- Appendix: 10.0: Connections for Students - Timeline
- Appendix: 11.0: Connections for Students - Monthly meetings Template
- Appendix: 12.0: Community Resources Pamphlet
- Appendix: 13.0: Special Education Protocol - Partnerships with External Providers

RECOMMENDATION:

That the St. Clair Catholic District School Board receive the report: *Special Education Report 2019*, for information.